

COUNCIL MINUTES
REGULAR
JUNE 20, 2011

1. *CALL TO ORDER*

The meeting was called to order by Mayor Larson at 7:00 p.m.

2. *PLEDGE OF ALLEGIANCE*

Mayor Larson led the audience and Council in the Pledge of Allegiance.

3. *ROLL CALL*

Members Present: Larson, Bartholomay, Fogarty, May

Members Absent: Donnelly

Also Present: Joel Jannik, City Attorney; Kevin Schorzman, Interim City Administrator; Teresa Walters, Finance Director; Brenda Wendlandt, Human Resources Director; Cynthia Muller, Executive Assistant

Audience: Josh Sanders

4. *APPROVE AGENDA*

MOTION by Fogarty, second by May to approve the Agenda. **APIF, MOTION CARRIED.**

5. *ANNOUNCEMENTS*

6. *CITIZEN COMMENTS*

7. *CONSENT AGENDA*

MOTION by Fogarty, second by Bartholomay to approve the Consent Agenda as follows:

- a) Approved Council Minutes (6/6/11 Regular) (6/1/11, 6/8/11 & 6/13/11 Workshop) (6/8/11 Special)
- b) Approved Waiving of Showmobile Rental Fees Farmington Business Association Block Party – Parks and Recreation
- c) Approved Allowing FYHA to Hang Banners and Hockey Team Photos in Schmitz-Maki Arena – Parks and Recreation
- d) Approved Appointment Recommendation Fire Lieutenant – Fire Department
- e) Approved Temporary On-Sale Liquor License VFW - Engineering
- f) Approved Request for Proposal Process for Printing of Combined City Newsletter and Parks and Recreation Seasonal Brochure
- g) Approved 2011 Mowing Contract - Engineering
- h) Approved Bills

APIF, MOTION CARRIED.

8. PUBLIC HEARINGS

a) Approve On-Sale Liquor License Big Sombrero - Engineering

Mr. Javier Macias has submitted an application for an On-Sale Liquor License and On-Sale Sunday Liquor License for the Big Sombrero, 953 8th Street.

MOTION by Fogarty, second by Bartholomay to close the public hearing.

APIF, MOTION CARRIED. MOTION by Fogarty, second by Bartholomay to approve the On-Sale Liquor License and On-Sale Sunday Liquor License for the Big Sombrero, 953 8th Street. **APIF, MOTION CARRIED.**

b) Approve On-Sale Liquor License Ugly Mug - Engineering

Mr. Joshua Sanders has submitted an application for an On-Sale Liquor License and On-Sale Sunday Liquor License for the Ugly Mug, 18450 Pilot Knob Road, Suite A. **MOTION** by Fogarty, second by Bartholomay to close the public hearing. **APIF, MOTION CARRIED. MOTION** by Bartholomay, second by Fogarty to approve the On-Sale Liquor License and On-Sale Sunday Liquor License for the Ugly Mug, 18450 Pilot Knob Road, Suite A. **APIF, MOTION CARRIED.**

9. AWARD OF CONTRACT

10. PETITIONS, REQUESTS AND COMMUNICATIONS

a) May Financial Report - Finance

Revenues are slightly lower than what they should be at this time, but are comparable to prior years. Taxes will be received in June, so there will be an increase in revenues at that time. At 42% of the year, expenditures in the general fund are at 36.6% of the year. There has been a concern about fines, but they are one month behind so in December we will be recording two months worth of fines so they are in line with the budget. Charges for services are seasonal. Council did discuss interest revenue at the last meeting and staff will prepare information for the July meeting. Regarding special revenue funds, the sale of an EDA-owned building will be reflected in the June report. The Rambling River Center still has a deficit and staff is working to reduce it. The pool has higher expenditures during May due to preparing to open the pool. The ice arena deficit is increasing. Enterprise funds are doing well. Liquor stores are preparing for summer and increasing inventory. Solid Waste was a little higher due to the curbside cleanup.

Councilmember May commented on the interest revenue and asked if staff has gone outside normal circles to look for opportunities. Finance Director Walters purchased CD's from Premier Bank and is looking at other banks. Interest rates are low. The higher rates are long term and she has used some of them. She is also staying within the guidelines of our investment policy. Councilmember May noticed there is a downward trend on the revenues for the Rambling River Center. However, there is a corresponding drop in expenses as well. She suggested having a discussion on expanding services to teens for more revenue. Mayor Larson suggested holding a membership drive.

11. UNFINISHED BUSINESS

12. NEW BUSINESS

a) Paperless Council Meeting Discussion - Administration

Council has considered going paperless for Council meetings. Discussions have included either a technology allowance for Council to purchase their own equipment or have the City provide the equipment. Staff and the City Attorney believe having the City provide the equipment would address any issues with a public/private partnership.

Councilmember Fogarty wanted to know what the savings would be to go paperless. Interim City Administrator Schorzman stated it depends on if Council places a value on staff's time. Councilmembers stated they do. In that case, staff will determine amount of paper and copying expenses, but also the staff time involved in preparing them and delivering them. Councilmember Fogarty asked for a comparison of all three options including a \$500 allowance to Council and if the cost of the equipment is more, then each Councilmember pays the difference; or the City purchasing the equipment; or not going paperless. Human Resources Director Wendlandt stated the last time laptops were discussed the assumption was made that they would need a number of the same things as a City laptop with regard to security. That is not the case, because of WiFi and we could e-mail the information.

Councilmember May noted staff is recommending the City provide the equipment rather than an allowance for data practices purposes. City Attorney Jamnik stated that and some management issues with the State Auditor's office having a very restrictive view of local government expenditures. We have the authority to do car allowances, but we do not have the authority to do other equipment allowances, so while we can reimburse for expenses, we do not have the authorization for Councilmembers. In order to accommodate that we would have to work around it which makes it difficult to administer. The allowance would have to be included in the compensation ordinance and it would not go into effect until after the next election, it would be very inflexible as a reimburse system to manage, and you would have the open meeting and data practice issues. The majority of cities are buying the equipment to allow Councilmembers to have the equipment to use. When they are no longer on the Council, the equipment goes back to the City. It is on the City replacement plan, and City IT staff manages it. It is public equipment used by the public official and therefore, there is no issue about private use of public equipment. It is much cleaner from a legal perspective and for administration management.

Interim City Administrator Schorzman stated staff could compare prices between different types of equipment such as a laptop versus an Ipad.

13. COUNCIL ROUNDTABLE

Councilmember Fogarty: She heard Dew Days went very well and thanked the Mayor for assisting with the Pageant. She thanked everyone who worked very hard for the events this weekend. Council had discussed not having the July 5, Council meeting and holding a Council retreat instead.

Councilmember Bartholomay: At a budget meeting, he recalled Councilmember Fogarty had requested a fiber map. Staff clarified it is the schematic map, however it is not for the public. Councilmember Bartholomay participated in the Dew Days bed races and the City won the challenge from the school district.

Councilmember May: Thanked everyone involved with organizing the Dew Days events and also participated in the bed races. She reminded staff to provide a spreadsheet with a budget summary for the Council retreat.

City Engineer Schorzman: The community and staff did a great job with Dew Days and it was a success.

Finance Director Walters: Went to the opening of the Farmers' Market.

Mayor Larson: Congratulated Cindy Muller on the huge success of the Farmers' Market. It is held every Thursday, from 3:00 – 6:00 p.m. in front of City Hall. There are 15 vendors with a variety of items. He encouraged residents to come to support the vendors.

The City Administrator Candidate Reception is Monday, June 27, 4:00 – 6:00 p.m., at City Hall. He encouraged residents to shop locally and support our businesses. Residents should support the Farmington liquor stores as profits stay in the City and help to reduce taxes.

14. EXECUTIVE SESSION – Labor Negotiations

MOTION by Fogarty, second by Bartholomay to move into Executive Session at 7:29 p.m. This is to discuss labor negotiations with AFSCME. **APIF, MOTION CARRIED.**

15. ADJOURN

Respectfully submitted,

Cynthia Muller
Executive Assistant